CITY OF PERRY
NOTICE TO FIRE FIGHTER APPLICANTS

Fire Fighters are selected under the Classified Service System of the City of Perry.

Applicants will be subject to actions of the Personnel Director and Hiring Board who will:

A. Test, interview, examine and pass on the qualifications of all persons who desire employment with the Fire Department;

B. Satisfactory completion of a voice stress or polygraph examination;

C. Cause a thorough investigation to be made of the character, experience, background, physical fitness including a physical readiness test of the applicant;

D. Investigate all police records, all previous employment, past places of residence, personal habits, military records, educational background and other areas deemed pertinent;

E. Require a complete physical examination at City expense, including a drug screening.

MINIMUM REQUIREMENT FOR APPLICANTS WHEN APPLICATION IS MADE:

A. A high school education or its equivalent as recognized by the Georgia Department of Education. (Minimum GED score of 45 per section – total 225). A copy of which must be included with the application when submitted.

B. Minimum age limit for Fire Fighter Certification is eighteen (18) years old at the time of application. This is necessary so that you are certifiable by the Georgia Fire Standards and Training Council to satisfy our hiring requirements.

C. Pass the required Physical Readiness Test and Physical Examination.

D. Willing to work in harmony and on any shift assigned.

E. Must be a U.S. citizen.

F. Must have a valid Georgia Driver’s License.

G. Must live or be able to relocate to within 27.5 miles of city limits prior to the end of the twelve (12) month probationary period.

The City of Perry welcomes you as an applicant for a position with the Fire Department, but if you cannot meet or abide by the above stated conditions and/or requirements, we suggest you do not complete a formal application, as exceptions cannot be meet by you.

I have read the above conditions/requirements and desire to apply for the position of Firefighter on ______________, 2009.

_________________________________________________________________
Applicant’s Full Signature                                                      Date
**City of Perry**  
**Department of Public Safety**  
**Fire Division**  
1207 Washington Street  
Post Office Box 2030  
Perry, Georgia 31069  

“Protecting the Crossroads of Georgia”  

PRE-APPLICATION FOR FIRE FIGHTER

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Present Address

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Phone: Home_________ Business _________________

If we are unable to reach you at home or business location, list name, address, phone number or person who can reach you.

Are you a certified Firefighter? Yes____ No_____.

**CITY OF PERRY**  
**WAIVER AND RELEASE OF CLAIM**

GEORGIA, HOUSTON COUNTY

I, the undersigned applicant for employment in the Fire Department of the City of Perry, do hereby certify that my taking the agility test for such employment will be a free and voluntary act on my part and, in consideration of the City of Perry, considering me for employment in said Department, I hereby waive and renounce any and all claims, losses, damages, actions and causes of action against the City of Perry, its agents, servants and employees for any injury or injuries which I might sustain in the taking of said agility test or in any manner growing out of or resulting there from and I hereby forever release and discharge the City of Perry, its agents, servants and employees from any and all such claims, losses, damages, actions and causes of action.

IN WITNESS THEREOF, I have hereunto set my hand and seal this _________ day of ____________________, 20______.

____________________________________
Applicant

____________________________________
Notary
Please answer the question: “Why do you want to be a firefighter and what do you feel is the scope of job responsibility of a firefighter?” Please utilize the full page in answering and elaborate on your statements.
Criminal History Record

I hereby authorize the City of Perry to receive any criminal history record information pertaining to me, which may be in the files of any state or local criminal justice agency.

_______________________________________ _________________________
Print Full Name                                                             Social Security Number

___________________________________________________________________________________
Street Address      City   State    Zip

_________________   ________________       ________________
Sex                  Race             Date of Birth

_______________________________________________ _______________________________
Signature        Date

Notary

_______________________________________ ________________________________
Signature                                                             Date

My Commission Expires: ________________________________________________
SAMPLE LETTER

As part of the hiring process for the Perry Fire Department, applicants are required to pass a Physical Agility Test (PAT) to advance to the Entrance Assessment.

Practice for the Firefighter Physical Agility Test (PAT) has been scheduled for the following date and at the following location:

Saturday, August 21, 2010  Practice PAT 8:30 am
Warner Robins Fire Dept. Training Center
Industrial Park Blvd. off Hwy. 247

The Firefighter Physical Agility Test will be held on the following date at the location indicated, rain or shine:

Saturday, August 28, 2010  Physical Agility Test (PAT) at 9:00 am at the
Warner Robins Fire Department. Training Center

The gates are closed at the start time, and no one else is admitted!

Upon successful completion of the Physical Agility Test (PAT), there will be further testing on:

Monday, August 30th & Tuesday, August, 31st, 2010

{ Before leaving the PAT you will be assigned which day to report for your assessment }

Entrance Assessment
Warner Robins Fire Station No.6 on Osigian Blvd.
8:00 am – until (Approximately 5:00 PM)

The door is locked at the start time, and no one else is admitted!

Upon successful completion of the Entrance Assessment with a minimum score of 28, and review by the hiring panel you will be notified that evening of further testing on:

September 1st  Polygraph Examination
Perry Department of Public Safety Headquarters
1207 Washington Street, Perry, GA 31069

SAMPLE LETTER
THE Polygraph Examination is significant in candidate selection since an affidavit of GOOD MORAL CHARACTER signed by the Fire Chief is required for you to become Certified as a Firefighter by the Georgia Firefighter Training and Standards Council. Upon satisfactory completion of the Polygraph Examination you will be notified that evening of Interviews, which, will be scheduled for a one hour period on the following date;

September 2nd Interviews
Georgia State Patrol Post 15
Larry Walker Parkway, Perry, GA

Post Conference Room is available from 08:30 hours on. I would suggest scheduling the interviews starting at 09:00 and then to start the next one every 45 minutes thereafter 09:45, 10:30, 11:15 concluding the 4th one at 12:00 Noon.

Should you be made a conditional offer of employment you will be notified on August 27th of the time for you Physical Examination on;

September 3rd Physical Medical Examination & Drug Screen
AppleCare
151 S. Houston Lake Road
Warner Robins, GA 31088
478.929.9300

The successful candidate(s) will report for work at 07:00 as soon as possible.

Please contact Karen Bycenski at (478) 988-2713 in our Personnel Department if you should have any further questions.

SAMPLE LETTER